



# The IMA Quarterly

IMA Systems and Services

1st Quarter 2004

## In This Issue

**News** . . . . . 1  
 HIPAA Update  
 User's Groups  
 Announcements

**v14.3** . . . . . 2  
 New Features,  
 Enhancements and  
 New Products

**Calendar of Events** . . . . . 3  
 Conference Call Schedule  
 and Abstracts

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## HIPAA Update



The implementation of the HIPAA Transaction Standards is very much underway at all of our billing agencies. Most of you have tested with Medicaid, Medicare, or both and are waiting to go live.

Medicare has capabilities for X12 HIPAA transactions in their production system already. Medicaid has expanded beyond hipaadesk and is now able to accept both test and production X12 claims through CSC.

It is therefore now time for each of you to start planning to go live with X12 HIPAA billing. The February deadline is fast approaching and IMA will be here to support your required conversions to production X12 submissions. However, please be in touch to get this conversion process with you on IMA's schedule.

Once you are live with X12 transactions, you will also be able to begin testing and implementing the X12 Remittances. This will benefit both Medicare and Medicaid billing.

Please see the Calendar of Events for a list of the HIPAA Conference Calls scheduled for Quarter 1.

## Users Group

After a long hiatus, the IMA **User's Group (UG)** will be reconvened during the first and second quarters of 2004. IMA will sponsor and schedule the initial UG organizational meetings during which the governing body will be elected and goals established. Be watching your email for developing details on meeting dates, times and locations.

Additionally IMA is sponsoring a **Special Interest User's Group (SIG)** for the development of new Desktop features and content. This **SIG** will identify and define new desirable features, programs, applications or content for the IMA Desktop, which will then be developed for release by IMA.

There will be a membership fee for participation in the **SIG**, which will be matched by IMA for each participating agency. The membership fee and match from IMA will fund the development of the identified premium features. Additionally, the membership fee for participation in the **SIG** will entitle member agencies to a *no-fee license* for all products developed within the group. Financial and enrollment details follow.

Membership . . . . . \$500/month  
 Annual agency budget . . . . . \$6000  
 IMA matching contribution . . . . \$6000

If 10 out of IMA's near 40 customers join the **SIG**, it will have an annual development budget of \$120,000.



## New Features in v14.3

IMA has introduced additional new features and options to v14.3. Following is an overview of these latest highlights from v14.3.

### New Desktop A/R Report

The New Desktop A/R Report is an enhanced version of the character Client and Third Party C13 Reports. This new report, located in End User Reports, includes the following features:

- 3rd Party selection for Individual Payer or Payer Type;
- Client selection for Self-pay, Managed Care Co-pay or Both;
- New additional Subtotal and Aging selections.

### New and Improved Desktop Billing Batches

Desktop Billing Batches has been enhanced with additional display selections and billing batch management and control options as follows:

- Batch List selection criteria expanded to include filters for batch numbers and batch creation dates;
- New feature to get statistics on each invoice by payer within each batch as to the current invoice billing status;
- New feature to uncomplete/ungenerate an entire billing batch or specific payers within a billing batch with an audit trail for G/L postings, and invoice history records.



# v14.3

### New Desktop Client Cash Receipts

Desktop Client Cash Receipts Management tool to:

- Selection criteria for all client invoices or only open client invoices by client for a range of dates;
- Ability to accept cash, issue a cash refund, and record payments and write-offs;
- Ability to print client and invoice detail from selected display.

### Transportation Module

The new optional Desktop Transportation Billing Module will:

- Maintain and track transportation routes;
- Track all client transportation services provided;
- Provide comprehensive reports on the collected data;
- Include Medicaid billing and applicable self-pay billing;
- Track Medicaid prior approvals.

### Coming Soon to v14.3

- New Desktop COPS and CSP Report in response to volume of retroactive adjustments;
- New Desktop Void Tracking Report;
- New optional Desktop PROS Service management & Billing Module
- New optional Desktop Blended Case Management Service Management & Billing Module.
- Significant speed-up w/loading the Desktop client menu.



## Q1 Calendar of Events

### January 2004

- 1/1 Happy New Year / IMA Closed
- 1/13 PROS Development & Planning Meeting @ IMA
- 1/15 CC: New Desktop A/R Report
- 1/21 CC: HIPAA Topic TBA

### February 2004

- 2/5 CC: New Desktop Service Look-Up
- 2/18 CC: HIPAA Topic TBA
- 2/26 CC: New Desktop Cash Receipts Management

### March 2004

- 3/18 CC: New Desktop Case Management and Blended options
- 3/24 CC: HIPAA Topic TBA

\* CC = Conference Call. Each call will take place at 11:00 AM

The HIPAA Conference Calls are an included benefit of your HIPAA Testing & Support Contract. All other conference calls are an included benefit to your Monthly Service Agreements with IMA. The only charges for these calls will be for the fees associated with the call center and the website host. In cases where there is no Contract in effect, the elapsed time will also be billed.

## CC Session Abstracts

The Training Conference Call agenda for Q1 follows with a description of each topic offered.

### 1/15 w/New Desktop A/R Report

This call will cover the new v14.3 Desktop A/R Reporting tool with Report Types, Selection Criteria, Subtotal and Aging options.

### 1/21, 2/18 and 3/24 w/HIPAA Topics TBA

IMA will host these calls to address any issues that come up as you are setting up HIPAA definitions and complete the testing process in preparation for going live with HIPAA billing for each HIPAA receiver. We will solicit your feedback on needs and knowledge gaps in preparing the agenda for each.

### 2/5 w/new Desktop Client Service Look-Up

This call is a repeat from last quarter. IMA will introduce and review the new Desktop Client Service Record Look-Up and Billing Record Maintenance Option.

### 2/26 w/New Desktop Cash Receipts Management

This call will cover the new v14.3 Desktop Cash Receipts Management option with options to receive and credit cash, apply and reverse write-offs and move money around in the client ledger.

### 3/18 w/New Desktop Case Management Tools

This call will introduce the new v14.3 Desktop Case Management and Blended Case Management Service Management and Billing modules.